



HERRINGTON PHOTOGRAPHY

CLIENT GUIDE

PORTRAIT SESSION SCHEDULING

Portrait sessions (engagement, bridal, trash-the-dress) are normally shot around 4 PM on Mondays, Tuesdays, Thursdays or Fridays. Saturdays are normally reserved for weddings, but a bride may schedule a Saturday portrait session if the shoot date is within 2 months of the scheduling date.

ENGAGEMENT PORTRAITS

Engagement portrait sessions can be scheduled at any time. We leave it up to the client to call or e-mail us to request a date. If it is getting within about three months of your wedding date we recommend that you go ahead and call or e-mail us to get on our calendar. Please contact us 3-4 weeks in advance of the date you would like.

BRIDAL PORTRAITS

Bridal portrait sessions can be scheduled at any time, but we encourage brides to schedule these between 6 weeks and 8 weeks before their wedding date. We leave it up to the client to call or e-mail us to request a date. If it is getting within about three months of your wedding date we recommend that you go ahead and call or e-mail us to get on our calendar. Please contact us 3-4 weeks in advance of the date you would like.

Please bring your veil, wedding day shoes, bouquet and a comfortable pair of shoes that you can wear as we walk around the area without dirtying your wedding shoes. Please contact your florist to prepare a bouquet for your portraits.

ORDERING PRINTS

When you are ready to order prints from your package, please e-mail us with the image name shown above each image in your gallery along with the size you want of each image. We will place the order for you.

When ordering prints outside your package, just click the BUY button shown above the photo and select the size or print product. Canvases and special print items are available.

When ordering bridal portraits or engagement portraits to display at your wedding, please order early enough to allow for custom framing which usually takes at least 2 weeks.

GUEST BOOK ALBUMS

Guest Book albums are created with photos from your engagement portrait session.

First, we will request that the bride choose her favorite 25-30 photos from her engagement session.

Second, we will use those photos to create the pages of your Guest Book album.

Third, we will send the bride an email with a link to a new online gallery we create with the pages of your Guest Book album before we order it so that the bride can review the layout and approve it or make changes before we order it.

Last, we order the Guest Book album for you and have it sent to your contract address or the address you tell us you want it sent to.

WEDDINGS

5 weeks before the wedding - We will contact the bride about 5 weeks before the wedding date to remind her of the final payment amount and due date.

4 weeks before the wedding - Final payment due.

1-2 weeks before the wedding - We will contact the bride to confirm that times and places we have are correct.

Wedding week - Please break-in your shoes indoors to keep them clean and have your ring cleaned this week so it shines in the photos.

2-6 weeks after wedding - Email sent to bride with link to wedding galleries (password protected).

When bride is ready, she will send HP an email with the photo numbers (using the image file name that appears above the image in the online gallery) and photo sizes she would like to fulfill her print package, if a print package is included in her wedding package.

HP will then do any needed touch-ups or requested effects to the selected photos and place the order for prints and have them sent directly to the bride's contract address or another address she specifies.

Any additional prints may be ordered directly on the HP website.

STORYBOOK ALBUMS

Storybook albums are created with photos from your wedding gallery and optionally from photos from your engagement and bridal portrait sessions.

First, we will request that the bride choose her favorite 40-50 photos from her online wedding gallery.

Second, we will use those photos to create the pages of your Storybook album.

Third, we will send the bride an email with a link to a new online gallery we create with the pages of your Storybook album before we order it so that the bride can review the layout and approve it or make changes before we order it.

Last, we order the Storybook album for you and have it sent to your contract address or the address you tell us you want it sent to.